

**Regular Meeting
Pines School
November 12, 2019**

The School Board President, Suzette Cooley-Sanborn called the meeting to order a 4:00 p.m. Other board members present were Kathy Brown, Jessi LaPorte, Dan Reynolds and Cindy Riker. The teacher, Wendy Spray and aide, Kaitlyn Gilligan were present. Our Administrator, Dean Paul, attended via conference call. Public present was Chris and Ken Hasbrouck and Michelle Satchell.

Kathy Brown made a motion to approve the agenda. The motion was seconded by Dan Reynolds. All in favor. Nays none. Motion carried.

Kathy Brown made a motion to approve the minutes from the regular meeting on October 8, 2019. The motion was seconded by Dan Reynolds. All in favor. Nays none. Motion carried.

Teacher:

- There is a “wild” pet somewhere in the building. It is a butterfly. Be careful where you step.
- The class celebrated Sundae Day yesterday. Wendy has a book named Eat the Year. It has a celebration for each day of the year. She has picked out different days to celebrate. She tries to do one a week. So far they have done Frappe Day, Pasta Day, Nut Day and Candy Day.
- Went to STEM training was on Oct 11th in the Soo. Michigan Model for Health last Wednesday. She was given the kits for our students as it relates to their grade level.
- CPI (Crisis Prevention Intervention) recertification for Wendy and Kaitlyn is Tuesday, November 19th. Leave on Monday, spend the night in the Soo and class starts first thing on Wednesday morning. Will need to stay in Cheboygan Monday night and return on Tuesday. Cindy Riker made a motion to approve expenses for the CPI class up to \$550. The motion was seconded by Dan Reynolds. Roll call vote. Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.
- Barnes & Noble had a “teacher day”, which Wendy attended. Developing project based and learning based modules. She signed up for modules, once they are completed.
- October 23rd there was no school, due to a power outage.
- Box Tops information is on our web page with the link for people to use. Might want to put the info on the Bois Blanc Facebook page.
- November 11th was Veterans Day. The oldest veteran on the island, Victor Babcock, was invited to school. He was given an Appreciation card, a flag and had his picture taken. He was very thrilled. This would be great to put on our website. A picture was also taken of Alex and Victor holding a flag at the cemetery. A flag was placed at the monument sight.
- For Halloween the students wrote Thank You cards for those dropping of goodies for them at the school. Put jack o lanterns on the posts outside.
- No additional trips scheduled at this time.

Communication: There is some communication regarding online classes available. Suzette will review and get back to the board with the information next month.

Committee Reports: None

Public Comment:

- Chris Hasbrouck distributed a handout for all of the board members and Wendy. The items were reviewed with the board. That handout is attached to these minutes. Dan asked if she was working with Dean Paul regarding the curriculum, as that was not the board’s responsibility. Dean works with Wendy to ensure the required curriculum per student is met. She has a “tiff” with the school board because she has asked for things and they have not been done. She feels our students do not get the education they

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should. It's not good enough. Kathy Brown brought up the fact that each grade level has different physical education objectives. Chris said these are suggestions. We have to follow the curriculum. We have hired Dean to take care of curriculum. She needs to work with him. Dean and Wendy work with the ISD on any requirements necessary to accomplish educational goals. If purchases are necessary, those are brought to the board for official financial approval. Discussion went on to talk about a one on one aide with a student. The aide is supposed to be with every student, not just one. With everything going on it is affecting the other students. It's a ripple effect. Dean has the handout that Chris provided. Dean and Wendy need to go through the document to determine whether or not the items are curriculum specific to the student or a requirement from the ISD. Chris wanted to know if a calendar could be provided with upcoming events. Wendy provides a calendar at the beginning of each month. Dean will schedule a meeting with the Hasbroucks and Wendy to come to a resolution satisfactory to all. We asked Chris to let the board know if Dean is not responsive.

Administrator Report:

- Dean wanted everyone to know that when they look at curriculum it won't be just with one student in mind. It is for all of the students.
- Dean getting 3 sets of snow shoes from Whitefish on loan for the year. We may want to purchase later.
- SET/SEG reached out to the ISD regarding additional information needed for the claim on damage to the rear of the building. Cindy had spoken to Jim Durussel from SET/SEG the previous day. She explained we had only one estimate. She gave him the information he needed.
- Dean wanted to confirm that any travel via ferry or plane for anything educational for the students would be covered via REAP. That is the policy we have followed.
- SIP: Meeting went very well. Lindsay Brindley is going to take information and put it into the system. There are some minor items to be completed by Dean and Wendy. There will be a new process next year.

Old Business:

- REAP: No update from Melissa. Same status as last month: She is going to let us know if we should pursue or "bite the bullet". If we give up, then we would need to contact the auditors to see what we should do to the 2018-19 Budget, as it was amended assuming we would be granted the REAP money.
- School Damage: ICI trying to find siding. Has been discontinued by the original provider. He is going to get back to me. As soon as he gets the materials, they will work on the repair. Probably will not get to the painting until next year. Suzette informed us that Andy Thibideau can get us the paint at \$42 per gallon.
- AED: Suzette has not spoken to Connie Riopelle about the purchase.
- New Doors: Cindy came up with a new form named Request for Proposal that she reviewed with the board. New doors will need to be installed after school or on the weekend. She will complete the form for the doors and have Dan Reynolds review. Then it will be submitted to all the vendors. Need an estimate for the 3 doors. For doors we need cost and labor and be within compliance and/or code.
- Heaters/Eden Pure: Dan has a call into Sprays Heating and Plumbing for a recommendation. Wendy will follow up, as Dan had asked for them to contact her.
- SET/SEG school liability: Cindy reviewed her discussion with them. We can do the ice rink as long as we don't ask for payment to use. We don't need signage. Also, we can re-do the basketball hoop/area. Kathy Brown will pursue getting information and cost for the rink.
- Student Handbook: Need to add statement that we are governed by the State of Michigan as they take precedence to any policy. And that our Policy/Bylaw book should take precedence over the handbook. Also a statement that it is a living document and subject to change. Suzette Cooley-Sanborn made a motion approving the student handbook with discussed changes. Dan Reynolds seconded the motion. All in favor. Motion carried. Once updates are made, Kathy can distribute to the parents.
- Strategic School Plan: No update
- Other: None

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New Business:

- Project Based Learning: No update. We were supposed to get some documentation from the ISD. Keep on agenda.
- Custodial Contract Review: Reviewed the subcontractor agreement for potential changes. Doing cleaning twice a week instead of three times a week. Per Wendy twice a week is fine right now. She will notify us, if we need to reconsider the schedule. Now paying 12 months at a set amount for all services, versus trying to bill out snow removal and lawn maintenance. Just need to make certain there is no overlap in custodial coming or going when students are coming or going.
- Great Lakes Island Alliance meeting was attended by Suzette. There were 14 islands represented. Next year is a 4 day conference. MASB conference was also attended in Traverse City. She has some education she wants us to take as soon as possible. Talked about what our job is. There is a Board meeting effectiveness survey to be used in the future. Everyone would like to review the info before determining when to take the education. She reviewed several of the topics covered in the conference.
- EduStaff update: Had talked to Jill about subs being paid through EduStaff. Was told Kathy had to be paid via payroll versus going through EduStaff. Kathy is different because she retired during another time. So Kathy will not be able to be paid for anything by us except as a sub. Need to check about school board stipend.
- Other: Do we have a new Superintendent? Angie out of Engadine. Strong in curriculum. We need to get her on our radar for a visit.

Financial Report:

- The financial reports were reviewed. Suzette Cooley-Sanborn made a motion to approve the November bills and transfer \$15,000 from savings to checking. Dan Reynolds seconded the motion: Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.

Cindy Riker made a motion to go into closed session at 5:37 p.m. for purposes of reviewing and discussing the applicants for Teacher's Aide and Technology Aide. Dan Reynolds seconded the motion. All in favor. Motion carried.

Open session was resumed at 6:50 p.m.

Cindy Riker made a motion to extend the Technology Aide position to Kaitlyn Gilligan, hours 12:30 to 3:30 on Wednesdays with a 3% increase over the current \$12.50 per hour, which will be \$13.00 per hour. Jessi LaPorte seconded the motion. Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.

Kathy Brown made a motion to extend the Educational Paraprofessional position to Joyce Harmon, Monday through Friday from 8:45 a.m. to 3:30 p.m. at \$15 per hour on a probation period. Dan Reynolds seconded the motion. Roll call vote: Ayes: Brown, LaPorte, Reynolds, Riker and Cooley-Sanborn. Nays: None. Motion carried.

With no further business, the meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Cindy Riker, Secretary
Bois Blanc Pines School Board