

**Regular Meeting  
Pines School  
September 11, 2018**

The School Board President, Suzette Cooley-Sanborn called the meeting to order at 3:57 p.m. Other board members present were Julie Maynard, Sue Parent and Cindy Riker. Terri Antonetti was absent. The teacher, Wendy Spray, the aide, Kaitlyn Black and our ELC, Jeff Liedel were in attendance.

Julie Maynard made a motion to approve the agenda. The motion was seconded by Sue Parent. All in favor. Motion carried.

Sue Parent made a motion to approve the minutes from the regular meeting of August 9, 2018. The motion was seconded by Julie Maynard. All in favor. Motion carried.

**Teacher/Teacher Aide Report:**

- The teacher asked permission for the Aide to come in at 8:45, prior to students arriving. The Board felt the Aide hours were flexible, depending on the need. So that start time was okay.
- There was a classroom observation done by Suzette Cooley-Sanborn.
- There have been onsite services from the EUPISD. Will try Skype weekly, with onsite once a month.
- Wendy would like to attend the MRA in 2019. The Board would like Wendy to reach out to other 4<sup>th</sup> grade teachers to see what conferences they may be attending. We will follow on this in October's meeting.
- NWEA testing is done for kindergarten and half way done for 4<sup>th</sup> grade. This assessment is not required, but gives us good data.
- The cable for the laptop has not been found. If we find the need to put that laptop in service, we will pursue another cord with the EUPISD.
- A Board member asked about upcoming fields trips. The Board asked Wendy to pursue getting something scheduled for October. Several suggestions were made. Cindy Riker made a motion to approve expenses for an October field trip not to exceed \$500. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes: Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Absent: Antonetti. Motion carried.
- Kaitlyn Black submitted her time to the board on the hours she has spent working on her ParaPro classes from August 7 through September 10, 2018. Cindy Riker made a motion to pay Kaitlyn for 14 ¾ hours at \$10 per hour. The motion was seconded by Julie Maynard. Roll call vote: Ayes: Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Absent: Antonetti. Motion carried.

**ELC Report:**

- Jeff had received an email from the EUPISD regarding whether or not we needed a Math Specialist with a contract showing \$11,000 per school year. Jeff declined, as there is no need.
- Jeff will be attending Standards for Success Training for 2 days.
- There is a EUPEPA meeting the 1<sup>st</sup> Monday of each month. It is for Elementary Principals. Jeff will attend on a needs basis, depending on topics. Intent is to attend half of the meetings.
- Child Find Process: Jeff is working on this, as the Board did not have this in place.
- Wisdomwhere: Jeff has gotten access.
- Building: -Still working on a solution for the water situation. For the time being we will use bottled water. Still checking on solution.
- Teacher: Jeff has meet with Wendy. The highlights of those discussions are:
  - CCSS (Common Core State Standards): Benchmarks to be noted in Lesson Plans in order to show evidence of meeting CC objectives.
  - Logging visual learning and behavioral tools
  - Illuminate: Worked on attendance, report card and grade book.

## September 11, 2018 Minutes ELC Continued/Page 2:

- EUPISD consultant visit: Jeff attended.
- NWEA: window now open
- M-Step coming soon (MEAP replacement)
- Schoolwires: Kaitlyn should be training for it and getting it up and operational.
- Jeff wanted to make certain there were no issues with the dog, Honey, attending school.
- Count Day is October 3<sup>rd</sup>.
- Summer Reading: Blake has not brought in his journal yet.

### Communication:

- None

### Visitors:

- None

### Committee Reports:

- None

### Old Business:

- Water: Cindy had found the documentation from when Northern Drilling worked on the well. She will talk with Donnie Balbaugh.
- Illuminate: Per Jeff's input, this is done.
- Fencing: The home owner agrees this would be her responsibility, but does not want to take it down and/or replace it. Since this is her property, the school will not pursue.
- Purchasing Policy: Work in progress
- Other: Julie Maynard has looked into grants available, which may help with cost of building a new school.

### New Business:

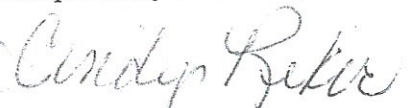
- OK2SAY: This program is for 6<sup>th</sup> through 12<sup>th</sup> grades. Therefore, there is not anything we need to do at this time.
- Supplies: The school and Cindy Riker need printer ink, storage boxes and copy paper. Julie Maynard made a motion to purchase said supplies not to exceed \$300. The motion was seconded by Suzette Cooley-Sanborn. Roll call vote: Ayes: Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Absent: Antonetti. Motion carried.

### Financial Report:

- The financial reports were reviewed. Suzette Cooley-Sanborn made a motion to approve the bills and transfer \$10,000.00 from savings to checking. The motion was seconded by Sue Parent. Roll call vote: Ayes: Maynard, Parent, Riker and Cooley-Sanborn. Nays: None. Absent: Antonetti. Motion carried.

There being no further business the meeting was adjourned at 5:12 p.m.

Respectfully submitted,

  
Cindy Riker, Secretary  
Bois Blanc Pines School Board